



**Wake Forest University School of Medicine  
Animal Resources Program**

**Request to Ship Live Animals**

*This form must be filled out in its entirety and submitted to the appropriate ARP office.*

**Please note:** the Office of Research requires an approved Material Transfer Agreement (MTA) to be on file with Industrial Relations before animals are shipped.

- NRC room E171 for animals shipped from the Bowman Gray or Reynolda Campus
- Building 20, room 102 for animals shipped from the Friedberg Campus
- Building A1, room 008 for animals shipped from the Downtown Campus

<b>Investigator Information</b>												
Principal Investigator:						Date:						
Department:						Tel #::						
ACUC Protocol Number: A    -												
<b>Information on Animal(s) to be shipped</b>												
Species/Strain:												
Location (building/room number) of animal(s):												
Number of Animals to be shipped    Male: _____    Female: _____												
Identification Numbers:												
<b>If ARP is to Conduct/Arrange Shipping</b>												
Desired Animal Grouping (number of groups/shipping containers; number of animals per group/container, etc):												
Desired Shipping Date(s):												
<b>WFUHS Chartfield#</b>												
	<i>Fund</i>	<i>Org</i>			<i>Program</i>			<i>Project</i>			<i>Activity</i>	
<b>Information on Receiving Institution</b>												
Name of Investigator Receiving Animals:												
Complete Shipping Address:												
<b>Contact Manager</b>						<b>Contact Veterinarian</b>						
Name:												
Tel # / Fax #												
E-Mail:												