

Office of Sponsored Programs														
Metric Detail		Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	YTD
Item Preparation														
Set ups	<i>Total Count</i>	69	116	111	111	60	62	103						632
Invoices	<i>Total Count</i>	125	185	64	228	67	88	89						846
Close Outs	<i>Total Count</i>	280	3	5	34	25	4	15						366
Total Item Preparation		474	304	180	373	152	154	207	0	0	0	0	0	1,844
Work Flow Approvals														
HR actions	<i>Total Count</i>	830	651	532	1,131	1,251	799	1,216						6,410
Requisitions	<i>Total Count</i>	725	954	656	1,029	877	234	242						4,717
eRFPs	<i>Total Count</i>	1,029	946	824	848	1,149	491	658						5,945
Travel	<i>Total Count</i>	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*						0
Total Work Flow Approvals		2,584	2,551	2,012	3,008	3,277	1,524	2,116	0	0	0	0	0	17,072

* TBD: Metric is currently unavaible in Concur system.