

# Research Salary Bridge Funding Request for Application

## Purpose

The purpose of this program is to provide salary support to eligible Wake Forest School of Medicine faculty whose extramurally funded research effort falls below the 65% expectation.

## Eligibility

Faculty must meet the following criteria to be eligible for Salary Bridge:

- Research Intensive (50% or greater research effort)
- At rank of Assistant Professor, Associate Professor, or Professor
- On Tenure-Track, Clinician Scholar Track, or Education Scholar Track
- 0.75 FTE or greater

## Key Dates/Timing

Application Deadline	Salary Bridge Start Date
April 1	July 1
July 1	October 1
October 1	January 1
January 1	April 1

## Application Procedure

### Initial Review

The faculty member's Department Chair should provide the first level of review for Research Salary Bridge Funding requests. Then, if appropriate, the Chair will submit the Research Salary Bridge Funding Application on behalf of the faculty member following the instructions below.

### Salary Bridge Application Materials Due on required date above by 11:59 pm.

Department Chairs can submit the Research Salary Bridge Funding Application on behalf of the faculty member through the [Research Salary Bridge Application](#) system. Application instructions are summarized below.

### Online Application

- Faculty name, department, rank, faculty track (data enter)
- Upload the following documents individually:
  - Completed [fillable PDF](#) addressing following requirements:
    - Please provide background on the salary bridge funding candidate (funding history, publication record, quality, submission record, etc.)
    - Please describe plans for extramural grant submissions in this fiscal year (what is the plan to meet extramural funding expectations?)
    - Please share any additional information or extenuating circumstances, if applicable
  - Updated CV
  - [Effort Calculation Table](#) (update green cells, as needed)

## Review Process

Research leadership, including the Chief Science Officer and the Vice President of Research Administration and Operations, will review applications and make the decision about whether or not to fund an application. The Department Chair will attend this meeting to participate in the discussion and decision. Dean Freishlag will review all decisions.

## Funded Salary Bridge Maintenance/Review

Twice per year, all extant salary bridge recipients will be reviewed to determine whether or not continued funding is justified. There will be no re-application necessary for faculty with salary bridge needs extending across fiscal years, however additional information on progress may be requested during bridge periods.

**Contacts**

Questions about your salary bridge request or the application process should be directed to Meredith Hankins at [mahankin@wakehealth.edu](mailto:mahankin@wakehealth.edu).