

Faculty Research Compensation
Calendar for Programs Covering Period Worked July 1, 2019 through June 30, 2020

Last Updated: December 4, 2019

****Due to our institutional response to COVID-19 and the evolving nature of our salary support mechanisms, this calendar is subject to change.****

Research Excellence Awards

- 05/01/2020 CTSI sends REDCap REA Salary Declaration to all Faculty
- 06/30/2020 REA Salary Declaration Due
- 08/03/2020 CTSI Runs REA Queries for all Faculty
- 08/31/2020 CTSI completes calculations for all faculty
- 09/04/2020 Leadership Review of REA Recommendations
- 09/09/2020 CTSI sends REA calculations and recommendations to Chairs for review
- 09/21/2020 Chair validation or feedback on REA recommendations due.
- 10/05/2020 Department deadline for final decisions
- 10/12/2020 All decisions and documentation final
- 10/15/2020 CTSI cleans and validates REA file for payroll. CTSI cleans and validates REA file for R&D
- 10/19/2020 CTSI sends salary bonus REA Data to Payroll. CTSI sends R&D account REA data to Dean's Office
- 10/19/2020 CTSI sends REA letters to faculty
- 10/26/2020 Payroll runs with REA included
- 11/02/2020 Dean's Office establishes REA R&D Accounts

3-Year Salary Guarantee

- 08/03/2020 CTSI emails REDCap 3-Year Salary Guarantee Nomination Form to Chairs
- 08/20/2020 3-Year Salary Guarantee Nomination Forms Due
- 08/31/2020 CTSI completes 3-Year Salary Guarantee calculations for all existing and new faculty
- 09/07/2020 Leadership Review of 3-Year Salary Guarantee Recommendations
- 09/11/2020 CTSI sends 3-Year Salary Guarantee calculations and recommendations to Chairs for review
- 09/21/2020 Chair validation or feedback on 3-Year Salary Guarantee recommendations due.
- 10/05/2020 Department deadline for final decisions
- 10/12/2020 All decisions and documentation final
- 11/02/2020 CTSI sends letters to faculty for 3-Year Salary Guarantee

New Applications for Salary Bridge and Early-Career Salary Support (ECSS) Programs

- 01/01/2020 Salary Bridge & Early-Career Salary Support Application Deadline
- 02/01/2020 January deadline decisions made and communicated to Chair
- 04/01/2020 Salary Bridge & Early-Career Salary Support Application Deadline
- 05/01/2020 April deadline decisions made and communicated to Chair
- 07/01/2020 Salary Bridge & Early-Career Salary Support Application Deadline
- 08/01/2020 July deadline decisions made and communicated to Chair
- 10/01/2020 Salary Bridge & Early-Career Salary Support Application Deadline
- 11/01/2020 October deadline decisions made and communicated to Chair
- 01/01/2021 Salary Bridge & Early-Career Salary Support Application Deadline
- 02/01/2021 January deadline decisions made and communicated to Chair

Review of Existing Salary Bridge and Early-Career Salary Support (ECSS) Recipients

- 04/01/2020 CTSI facilitates a semi-annual review of all faculty on Salary Bridge and ECSS
- 04/08/2020 Semi-annual review and recommendations are submitted to Chairs for review.
- 04/29/2020 Chair recommendations are due on the semi-annual review.

- 05/01/2020 Final semi-annual decisions are communicated to the Chairs
- 10/01/2020 CTSI facilitates a semi-annual review of all faculty on Salary Bridge and ECSS
- 10/08/2020 Semi-annual review and recommendations are submitted to Chairs for review.
- 10/29/2020 Chair recommendations are due on the semi-annual review.
- 11/01/2020 Final semi-annual decisions are communicated to the Chairs

Salary Adjustments

- 02/14/2020 CTSI pulls 4-year salary and effort review data
- 02/21/2020 CTSI completes data review and makes administrative recommendation
- 02/28/2020 Leadership review of salary adjustment recommendations
- 03/02/2020 CTSI initiates discussions with Chairs of impacted faculty members
- 03/27/2020 Complete Chair discussions and finalize salary change decisions
- 04/01/2020 CTSI sends salary adjustment letters to impacted faculty/Chairs
- 07/01/2020 Salary Reduction goes into effect