

**Clinical and Translational Science Institute
Community-Engaged Research Fellowship
Request for Application**

Statement of Purpose:

The Community-Engaged Research Fellowship supports representatives from community organizations and Wake Forest School of Medicine (WFSM) investigators who are interested in learning more about community-engaged research. The goal of the Fellowship is to nurture existing, and/or facilitate the establishment of, a community-engaged research partnership through trust building, skills development, and co-learning. The community partner will learn about research design, proposal development, and skills that might enhance operations and build organizational capacity (e.g., program development and evaluation). The WFSM investigator will learn how community organizations prioritize, function, and overcome obstacles and how community-engaged research can be implemented in community settings. To facilitate collaboration and support the partnership, both the community partner and the WFSM Investigator will have access to Program in Community-Engaged Research (PCER) resources and expertise. Research projects that align with principles of the Academic Learning Health System are encouraged and will be considered responsive.

The following components are required for a successful application:

1. The Community Partner and WFSM Research Partner will collaborate to complete the joint Community-engaged Research Fellowship Application.
2. **Community Partner**
 - A representative from a community organization will partner with a WFSM researcher.
 - The community partner will spend 10% of their time (paid for by WFSM) to work with the WFSM research partner for 12 months.
 - A letter of support from the community partner's supervisor or Board of Directors (if the organization partner is the Executive Director) affirming that 10% of their time will be made available to participate in the Community-engaged Research Fellowship for the 12-month period.
3. **WFSM Research Partner**
 - A WFSM researcher will partner with a representative from a community organization.
 - The WFSM research partner will spend 10% of their time (paid for by WFSM) to work with the community partner for 12 months.
 - A letter of support from the WFSM research partner's Department Chair documenting that 10% of their time will be made available to participate in the Community-engaged Research Fellowship experience

Submission Deadline:

- **Friday, July 23, 2021 by 11:59 pm**

For questions contact:

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Evaluation:

Quarterly Consultations and Evaluations (4)

There will be an ongoing evaluation process that will assess the fellowship experience in relation to established learning objectives. The community and WFSM academic partners will meet as a team with the PCER Fellowship Committee quarterly to review and monitor progress to reaching objectives and resolve issues or concerns.

Final Outcome Evaluation (1)

The community and WFSM academic partners will complete one final written report at the end of the project that will outline process, outcomes, and next steps. The purpose of this report is to reflect on the fellowship experience and synthesize successes, challenges, and recommendations. The report, inclusive of the collaborative efforts of both experiences, should be composed of three parts:

- Section 1: Narrative Evaluation

Reflect on the objectives you set out for your collaboration. In hindsight, do you think these were meaningful objectives? Why or why not? How well did you achieve these objectives? How do you know? How did your objectives change during the fellowship? Please elaborate, outlining why and how they changed and illustrating how you met new goals. What do you think were your main accomplishments during the Fellowship? How can you utilize any of the accomplishments to address a current health problem in the community?

- Section 2: Self-reflection

Each partner will provide insights into the impact of the fellowship. Reflect on what you have learned about research and community. What significant discoveries have you made about your technical, research, and professional skills, your interpersonal skills, your values, and your interests? What are your strengths and weaknesses and how might you strengthen these areas in order to address the learning objectives you identified?

- Section 3: Fellowship Process

Provide general comments about both the process and content of the experience. Were there experiences that generated unanticipated learning? If so, please describe what they were, and how this will affect how you can promote your work and organization. Were there significant problems or obstacles to the successful completion of your Internship? Please describe the problem and analyze the source or cause. What solution (s) did you attempt, and with what success?

- Section 4: Dissemination

Upon completion of the project, the WFSM academic partner and community partner will create and facilitate a public presentation, including internal and external stakeholders highlighting significant discoveries, lessons learned, and community impact. There are also opportunities for publication, poster presentations, and other forms of dissemination available.

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